

## MINUTES - ST IVES PARK PRIMARY P&C– MAY 19, 2009

### Meeting opened: 8.15pm

**Attendance:** Keith Oliver (Chair), Kylie Flack, Sonya Acton, Sue Marx, Fleur Whiteman, Susie Bright, Nicola Cameron, Steve Aslett, Elizabeth Kilpatrick, Caroline Wayne, Kathie Anderson (A/Principal)

**Apologies:** Gennevieve Charlesworth, Ginny Feighan, Lizzy Simunovic, Trevor Bright, Ann Tse, Caroline McGrory, Jo Hodgekinson

Minutes of Previous Meeting: accepted (proposed – Susie Bright, seconded – Caroline Wayne, carried unanimously)

### Business Arising

Date	Item	Owner	Action
18/03/08	Canteen, Tennis and Uniform Shop Coordinators to provide a financial update at each P&C meeting and streamlining bank accounts	Trevor Bright	Audit underway.
20/10/08	Purchase of library books	Kylie Flack	No further information as yet. Follow up with Mrs Allman.
20/10/08	Tennis court – resurfacing of courts: possible grants; fence gaps	Sue Marx//Kylie Flack	Vote to commit \$20,000 to resurfacing the courts in 2009. This expenditure is essential for the safety and long term viability of the courts, which are the P&C's main source of revenue. Proposed: Susie Bright, Seconded:Liz Kilpatrick, carried unanimously)
20/10/08	Membership fee – new system: reminder in Patter	Kylie Flack	Continue to encourage volunteers to join P&C. Remove from agenda.
20/10/08	Demonstration of smart board in the library	Mrs King	Mrs Anderson to follow up – possibly have a demonstration on Open Day.
17/02/09	Risk Management policy and draft rules/by-laws	Kylie Flack	Held over pending clarification of additional queries.
17/02/09	Student Injury Insurance	Trevor Bright/Kylie	Held over pending clarification of additional queries.
17/02/09	Area Health Service Parent Workshops and Seminars	Kylie Flack	P&C won't fund a worksop this year as few parents expressed interest.
17/02/09	Building the Education Revolution	Mrs King	See Principal's Report.
17/02/09	Appointment of Auditor	Trevor Bright	Audit underway.

### Correspondence

#### Incoming

Date <sup>1</sup>	From	Subject	Action
12/03/09	Express Studio	Studio portraits fundraiser	Forward to Fundraising Coordinator
20/03/09	Glass Where?	Fundraiser	Forward to Fundraising Coordinator
30/04/09	P&C Federation	E-Bulletin 35	File
29/03/09	Make Cents Fundraising	Greeting cards fundraiser	Forward to Fundraising Coordinator
29/03/09	Pensplus	Mothers Day Fundraiser	Forward to Fundraising Coordinator

<sup>1</sup> Date of letter or date email received

<b>Date<sup>1</sup></b>	<b>From</b>	<b>Subject</b>	<b>Action</b>
29/03/09	Glow Productions	Glow products	Forward to Fundraising Coordinator
29/03/09	Lollipops Playland	Fundraising Voucher	Forward to Fundraising Coordinator
30/03 -1/04/09	Commonwealth Bank	Merchant Statement, Cheque Account (Miranda Fund) Statement, SIPPS P&C Cheque Account Statement	Forward to Treasurer
29/04/09	Commonwealth Bank	Increase in Merchant Service Fee	Forward to Treasurer
27/04/09	P&C Federation	Term 2 Mailout – conference; operational guide for Treasurers; brochure; invitation to submit articles	Distribute/display as appropriate
30/04/09	P&C Federation	E-Bulletin 35	File
4/5/09	Cadbury	Chocolate Fundraiser	Forward to Rochelle
4/5/09	PNP Amusements	Rides, activities and services	Forward to Fundraising Coordinator
4/5/09	National Excellence in Teaching Awards	National teaching awards – call for nominations	Discuss at meeting
4/5/09	Crazy Camel Fundraising	Fundraising Calendars	Forward to Fundraising Coordinator
6/5/09	NSW P&C Federation	Positive Partnerships for Children with Autism workshops	Email via class parents
15/05/09	Dr Ramesh Manocha	Generation Next – public seminar	Email via class parents
13/05/09	Little Images	Fundraising	Forward to Fundraising Coordinator

### Outgoing - nil

### Reports –

- ❖ President – see below (Accepted – proposed: Susie Bright, seconded: Fleur Whiteman. Carried)
- ❖ Principal - see below (Accepted – proposed: Liz Kilpatrick, seconded: Sue Marx. Carried)
- ❖ Treasurer –see below (Accepted – proposed: Sue Marx, seconded: Liz Kilpatrick. Carried)
- ❖ Fundraiser’s Report
  - Major fundraiser plans on track
  - Chocolate Drive to commence in next few weeks
  - Trash ‘n’ Treasure Day in Term 4 not to be a car-boot sale due to insurance concerns. Sonya to devise alternative. Question of Acron Road Outside School Hours Care (OSHC) using this event to raise funds also. It was agreed that they should be involved given they provide an essential service for many parents (proposed: Susie Bright, seconded: Fleur Whiteman, carried.)
  - A parent expressed concern re the Mothers’ Day Breakfast not clearly being a fundraiser. For the record, all canteen specials are conducted under the auspices of the canteen and any “profits” are canteen income. This income is then part of the P&C income and contributes to the range of initiatives funded by the P&C, as listed in the annual budget. The cupcake fundraiser was a separate activity organised to raise money for the SIPPS dance group costumes.
- ❖ Canteen – new freezer purchased at cost of \$1300.
- ❖ Uniform Shop – on track to contribute \$5,000 to P&C overall budget. It was agreed to sell girls’ lycra long dance pants and embroidered polo shirts (instead of sewn-on badges) (Proposed: Susie Bright, seconded: Sue Marx. Carried)
- ❖ Tennis courts – Social tennis on Thursdays is going well.
- ❖ PR – Open Day banners and fliers done, letterbox drop to be arranged.
- ❖ Class Parent – range of reminders and messages sent out
- ❖ OSHC - nil

### General Business

- ❖ Possible donation for SIPPS dance costumes  
The P&C members present felt that it is important to support the performing arts at the school and were impressed with the efforts of the students and parents to raise money themselves, as well as the time and effort that will go into making the costumes. It was agreed to donate \$500 towards the costumes. Secretary to advise Maxine. (Proposed: Sonya Acton, seconded: Liz Kilpatrick. Carried)

**Next meeting: Tuesday 16 June 2009, 8.00pm**

**ST. IVES PARK PRIMARY SCHOOL P&C ASSOCIATION**  
**PRESIDENT'S REPORT**  
**19 May 2009**

It is 2 months since our last meeting, and a lot has happened in that time.

During March David Hope, President of the P&C Northern Sydney Region, conducted a thorough campaign around the 58 schools within that region to send delegates to their meeting on 30 March, 2009, which was also their AGM.

He was concerned that the attendance at these meetings was low, and that most of the Committee were parents whose children had long since left school, and who therefore did not have any direct involvement in school matters. He wanted some "real parents" on the Committee.

I attended out of interest and found this meeting very useful and informative, particularly in relation to some excellent presentations on the Federal Government's Building the Education Revolution (BER) Program.

Meetings are held only quarterly, and at different schools within the region, so I plan to attend in future whenever possible.

David Hope, who was re-elected President, regularly e-mails out information, and it was through him that I first heard of our school's success in the BER grant for a new school hall and COLA, worth \$2 million.

On that point, congratulations once again to our Principal, Janet King, who pointed out at the time that she was one of the last to receive the necessary application documentation, and had been told it was a case of "first come, first served". In the event, we were one of the few local recipients in the first round, and the amount was far more than I had anticipated.

Whilst opinions vary on the BER, this project is going ahead and has already started, so we need to concentrate on the benefits it will bring to our school. We all look forward to hearing more details.

Meanwhile I should like to thank our P&C Committee for their continuing work and contribution to the running of their activities.

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### **Principal's Report May 19<sup>th</sup> 2009**

Last term ended with another wonderful SIPPS grandparents and friends day combined with our traditional Easter hat parade.

Term 2 started well with Simone Champion returning as AP for 2 days a week and Lara Cippolone continuing in the role for 3 days a week. I will continue as the second AP and will take up the position of Relieving Principal while Janet is on leave for a few weeks.

The music and dance groups performed well and were great ambassadors for our school at the Village Green on May 3<sup>rd</sup>. Thanks to Mrs Alexander, Mrs Smith and Mrs Cippollone for supporting the children on the day.

The interactive white board has seen the Year 6 children engaged in the jeopardy quest. The team reached the finals which is quite an achievement considering the competition was state wide. The new interactive whiteboard will be installed in the library this Friday and will give all children and teachers greater access to this wonderful technology.

The Mothers Day breakfast was a well attended. It was a beautiful morning and had a wonderful community feel about it. Thanks to Sonya Acton and her team for an amazing effort.

Our dance group auditioned for the Sydney North Dance festival and, although not official, we are confident we will be on the program.

After thorough planning, Year 5 and 6 are currently enjoying their gold experience at Bathurst. We look forward to their return tomorrow and the stories that are sure to entertain us! Thank you to the 4 teachers accompanying them.

Next week Year 3 and 4 will enjoy an overnight excursion to the Sport and Rec camp at Point Wolstoncroft. Thank you to Mrs Geraghty and Mr Davies.

Finally, congratulations to Mrs King for a very successful application under the Federal Government's Building the Education Revolution (BER) program. SIPPS has secured \$2 million for a new hall and adjoining Cola. I have met with the project manager and her team to get the process under way.

### Treasurer's Report

Balance Sheet  
As at 18<sup>th</sup> May 2009

	<b>Year 2008</b>	<b>Year 2009</b>
Opening Balance	\$21,763.70	31,889.64
Surplus/Loss	\$10,125.94	(2,885.25)
<b>Total</b>	<b>\$31,889.64</b>	<b>29,004.39</b>
<b>Represented by</b>		
Cash at Bank	\$31,985.84	29,004.39
Outstanding Cheques	\$96.20	-
Outstanding Deposits	-	-
	<b>\$31,889.64</b>	<b>\$29,004.39</b>

**Profit & Loss Statement (18<sup>th</sup> May 2009)**

<b>Income</b>	<b>Year 2008</b>	<b>Year 2009</b>	<b>Proposed Budget</b>
Canteen			\$3,000.00
Fundraising	\$10,937.79	\$2,654.50	\$10,000.00
General levy	\$13,732.50	\$3,140.00	\$15,000.00
Interest Income	\$1,093.72	\$393.07	\$1,000.00
OOSH Donation		-	-
Tennis	\$13,432.00	\$7,178.95	\$13,000.00
Uniform Shop	\$7,000.00		\$6,000.00
P & C Membership		\$76.00	
<b>Total</b>	<b>\$46,196.01</b>	<b>\$13,442.52</b>	<b>\$48,000.00</b>
<b>Expense</b>			
Bank Fees	\$261.29	\$84.00	\$300.00
Building Project	\$2,145.00		\$20,000.00
Donations to SIPPS	\$32,000.00	\$6875.00	\$27,500.00
Insurance	\$603.00		\$700.00
Student Functions	\$631.11	\$1,068.77	\$1,200.00
Bully Busting	\$194.00		
Meeting Nibbles	\$96.20		\$300.00
Book Fair	\$139.47	\$300.00	\$200.00
White Board		\$8,000.00	\$8,000.00
<b>Total</b>	<b>\$36,070.07</b>	<b>\$16,327.77</b>	<b>\$58,200.00</b>
<b>NET INCOME</b>	<b>\$10,125.94</b>	<b>\$(2,885.25)</b>	

	<b>2008</b>	<b>2009</b>
State Election/Easter BBQ	-	
Chocolate Drive	\$1,714.55	\$96.00
Bulbs	-	\$526.50
Entertainment Books	\$666.00	\$770.00
Night Out	\$7,366.00	(\$250.00)
Mothers Day	\$150.24	
Local Election/School Cont	\$1,041.00	
Bunnings		\$1,512.00
<b>Totals</b>	<b>\$10,937.79</b>	<b>\$2,654.50</b>