

## MINUTES - ST IVES PARK PRIMARY P&C – 28 July, 2009

**Meeting opened: 8.10pm**

**Attendance:** Keith Oliver (Chair), Kylie Flack, Caroline McGrory, Fleur Whiteman, Joanne Hodgkinson, Elizabeth Kilpatrick, Caroline Wayne, Lizzy Simunovic, Trevor Bright, Janet King (Principal), Kathie Anderson (Teacher)

**Apologies:** Sue Marx, Susie Bright, Sonya Acton

Minutes of Previous Meeting: accepted (proposed – Caroline McGrory, seconded – Fleur Whiteman, carried unanimously)

### Business Arising

Date	Item	Owner	Action
18/03/08	Canteen, Tennis and Uniform Shop Coordinators to provide a financial update at each P&C meeting and streamlining bank accounts	Trevor Bright	All P&C info with the Auditor. Lizzy and Trevor to work out new account arrangements.
20/10/08	Tennis court – resurfacing of courts	Sue Marx//Kylie Flack	Work to be done by Surfacing Solutions in October holidays, pending satisfactory inspection of courts they have done.
17/02/09	Risk Management policy and draft rules/by-laws, Student Injury Insurance	Kylie Flack	No response from P&C Federation's Insurance Manager as yet.
19/05/09	SIPPS dance costumes	Kylie Flack	Costumes worn by dancers – thanks to Mrs Czysnoc for all her efforts. Remove from agenda.
16/6/09	Environmental initiatives	Mrs King/Kylie	Low response to invitation to parents to become involved in environmental Committee. Mr Power will put another article in The Patter inviting volunteers. Mrs King to obtain quotes for the Eco Garden. If possible, school to submit an entry in the Sustainability Awards.

### Correspondence

#### Incoming

Date <sup>1</sup>	From	Subject	Action
22/6/09	NSW P&C Federation	E-Bulletin 38	File
26/06/09	Commonwealth Bank	Deposit Book	Given to Treasurer
15/06/09	NSW P&C Federation	Affiliation/Insurance renewal	Given to Treasurer for pmt. Trevor to find out if possible to increase coverage for Uniform Shop and Canteen.
1/7/09	NSW P&C Federation	E-Bulletin 39	File
3/7/09	NSW P&C Federation	Australian Institute of Health Policy study	File
5/07/09	NSW P&C Federation	P&C Journal	Distribute copies and file one
5/07/09	NSW P&C Federation	Annual Conference Information; Handbook update; Sustainable Schools NSW Environment Award	Table at meeting for information

<sup>1</sup> Date of letter or date email received

<b>Date<sup>1</sup></b>	<b>From</b>	<b>Subject</b>	<b>Action</b>
17/07/09	NSW P&C Federation	E-Bulletin 40	File

### **Outgoing**

Nil.

### **Reports –**

- ❖ President – see report below (Accepted – proposed: Trevor Bright, seconded: Jo Hodgkinson. Carried)
- ❖ Principal - see report below (Accepted – proposed: Lizzy Simunovic, seconded: Fleur Whiteman. Carried)
- ❖ Treasurer – Tabled Balance Sheet and Profit and Loss Statement (see below).Reminder to go out re payment of the Voluntary Contribution/General Levy – only \$7350 has been received against a budget of \$15,000. (Accepted – proposed: Liz Kilpatrick, seconded – Jo Hodgkinson. Carried).
- ❖ Fundraising
  - Major fundraiser on 19 September: finetuning format, have six helpers, agreed to have a mufti/bring a bottle day (bottles to be prizes on the night).
  - Chocolate Drive – need all money and unsold chocolates/snakes back asap.
  - Term 4 “Trash and Treasure”: nil to report
- ❖ Canteen – Lizzy attended a meeting re managing canteens. Some minor issues have been resolved and they will revise the menus again soon in consultation with the children.
- ❖ Uniform Shop – nil to report
- ❖ Tennis courts – See Business Arising
- ❖ PR – banner placed up at Memorial Ave near Shopping Village to advertise 2009 enrolment
- ❖ Class Parent – no report
- ❖ OSHC – no report

### **General Business**

- There was brief discussion re catering arrangements for the Athletics Carnival
- Safety at the pedestrian crossing was raised. It was agreed that, given past experience with getting any changes to the crossing, the most practical option is to remind parents to stress to their children to ensure cars have come to a complete stop before they enter the crossing.
- Function for Fathers/ and male friends/carers/relatives– President to discuss with Mrs King

**Next meeting: Tuesday 18 August 2009, 8.00pm**

Meeting closed: 10.15pm

## **President's Report**

Those who saw our girls perform at the Glen Street Theatre don't need me to tell them how stunning they looked in their new costumes. It showed in the children's performance and in the looks on their faces.

We are all indebted to Maxine Czysnok, not only for her skills, imagination and hard work in making these beautiful costumes, but also for her fundraising activities towards the cost.

We live in a fast-moving world. Hot on the heels of the BER and the new school hall came rumours about the sale of school grounds (St Ives High was specifically mentioned), rapidly denied by the State Government. These events show the importance of keeping informed of developments. In this respect the North Sydney Regional P&C and the Federation provide a valuable service.

The June meeting of the Regional P&C featured a presentation by Louise Yeomans, formerly Principal of St Ives High, and now School Educational Director. On the subject of awards for schools, she mentioned the forthcoming awards in the area of sustainability, and she agreed with me afterwards that SIPPS should enter.

Regarding things that could be done better, Louise said that one of the greatest difficulties facing our schools was publicising our achievements. The press are always ready to pounce on the bad news, but simply don't want to know about the good. We just have to keep trying.

Back in January the economic outlook was bleak, but we started as we meant to go on, determined to achieve our goals for the sake of the children. The major fundraiser is still to come and is very important in this respect. It is also a great opportunity to socialize with the adults involved in the school community. So let's all get behind it and make it "the best ever".

-----

## **Principal's Report**

### **Principals Report July 2009-07-28**

The school has enrolled 10 new pupils with another to start in August which is great as we have lost a few during the year.

The school was again vandalised during the holidays with Miss Stuart's classroom again being targeted. There is also a great deal of graffiti around the senior block which I will get the GA to remove when he is in on Thursday.

The Department has been in touch regarding drainage, gutters and downpipes and revamping the senior toilets but still no news as to when any work will start.

The Govt recently gave the school an untied grant of \$50 per child. I felt the best use of this money was to assist the teachers where needed therefore I have employed Mrs Weston and Mrs Thygsen for four extra hours a week to help with support in reading and writing and Mrs Gifford to assist with computer lessons K-2 on a Friday.

I'd like to again express my thanks to Mrs Czysnok for all the wonderful work she did on the dance costumes and thank my staff Mrs Smith and Mrs Cipollone in assisting me with supervision at the theatre. The children danced very well and their behaviour was impeccable. I would also like to add my thanks to the dance tutor and the teachers who come on duty at school at 8.00am every Wed so that the lesson can happen.

Rosalinde Czysnok is about to start a K-2 dance group, (something I have only made available to Yr2 until I see how many takers we have) This will take place on a Tues afternoon in the hall and the staff who have a regular meeting on a Tuesday until 4.00pm will be able to supervise. This will be a great opportunity for the young ones as they often ask about dance.

Mr McDiarmid has kindly offered to take over the gardening group and hopefully people will be happy to help, saving us the task of a full working bee as the gardens are getting a little over run with weeds. All the new plants survived the holidays and are looking good.

Thanks to Julian PO the builder he put me in touch with will be repairing the gazebo tomorrow.

Janet King  
Principal

## Treasurer's Report

### Profit & Loss Statement 28<sup>th</sup> July 2009

<b>Income</b>	<b>Year 2008</b>	<b>Year 2009</b>	<b>Proposed Budget</b>
Canteen			\$3,000.00
Fundraising	\$10,937.79	\$4,997.60	\$10,000.00
General levy	\$13,732.50	\$7,350.00	\$15,000.00
Interest Income	\$1,093.72	\$450.46	\$1,000.00
OOSH Donation		-	-
Tennis	\$13,432.00	\$9,193.95	\$13,000.00
Uniform Shop	\$7,000.00	\$5,000.00	\$6,000.00
P & C Membership		\$76.00	
<b>Total</b>	<b>\$46,196.01</b>	<b>\$27,068.01</b>	<b>\$48,000.00</b>
<b>Expense</b>			
Bank Fees	\$261.29	\$180.47	\$300.00
Building Project	\$2,145.00		\$20,000.00
Donations to SIPPS	\$32,000.00	\$6875.00	\$27,500.00
Insurance	\$603.00		\$700.00
Student Functions	\$631.11	\$1,068.77	\$1,200.00
Bully Busting	\$194.00		
Meeting Nibbles	\$96.20		\$300.00
Book Fair	\$139.47	\$300.00	\$200.00
White Board		\$8,000.00	\$8,000.00
Dance Uniforms		\$500.00	
<b>Total</b>	<b>\$36,070.07</b>	<b>\$16,924.24</b>	<b>\$58,200.00</b>
<b>NET</b>	<b>\$10,125.94</b>	<b>\$10,143.77</b>	

	<b>2008</b>	<b>2009</b>
State Election/Easter BBQ	-	
Chocolate Drive	\$1,714.55	\$2,457.10
Bulbs	-	\$526.50
Entertainment Books	\$666.00	\$752.00
Night Out	\$7,366.00	(\$250.00)
Mothers Day	\$150.24	
Local Election/School Cont	\$1,041.00	
Bunnings		\$1,512.00
<b>Totals</b>	<b>\$10,937.79</b>	<b>\$4,997.60</b>

Balance Sheet as at 28<sup>th</sup> July 2009

	<b>Year 2008</b>	<b>Year 2009</b>
Opening Balance	\$21,763.70	\$31,889.64
Surplus/Loss	\$10,125.94	\$10,143.77
<b>Total</b>	<b>\$31,889.64</b>	<b>\$42,033.41</b>

<b>Represented by</b>		
Cash at Bank	\$31,985.84	\$42,033.41
Outstanding Cheques	\$96.20	-
Outstanding Deposits	-	-
	<b>\$31,889.64</b>	<b>\$42,033.41</b>